

Glenearn Badminton Club Constitution



*Glenearn Badminton Club Constitution
Adopted 8 September 2026 in substitution for previous constitution*

1 GENERAL

1.1 NAME

The name of the organisation will be 'Glenearn Badminton Club'.

NB: For the remainder of this document the organisation will be referred to as 'the Club'.

1.2 VALUES

Our values are our Club's moral compass. These core principles guide our work and direct our passion.

INCLUSIVE SPORT We aim to welcome all badminton players to our club regardless of an individual's background or financial status. We value all of the Club's members. The Club embraces diversity and difference, and is committed to providing opportunities that are safe, inclusive, accessible, and equitable. We want to be equally accessible to all members of society, whatever their age, disability, gender, race, ethnicity, religion or belief, sexual orientation, or social/economic status.

HAVING FUN While we look to support members to improve their badminton and many work hard to do so, having fun is a key element of our club.

DEVELOPING PLAYERS We endeavour to provide opportunities for members to reach their maximum badminton potential and compete at higher levels if they choose to do so.

GROWING BADMINTON We encourage and seek to grow participation, providing opportunities to participate for as many of our members as possible.

RESPECT & TOLERANCE We pride ourselves on a culture of mutual respect and tolerance, be that on or off the court. We will continue to uphold the Club's high standards.

COMMUNITY AT HEART We understand that our members and the wider community are at the very heart of our club and we will continue to build strong and lasting relationships.

YOUTH FOCUS Younger members are the future. Our club remains committed to championing the interests of our youth section which acts as a pathway to our adult club.

1.3 LEGAL STRUCTURE

The Club has adopted the legal structure of an 'Unincorporated Association' and as such ensures that the Club is not run for profit but instead guided by the above values and focused on the above objectives.

1.4 GENERAL STRUCTURE

The structure of the Club consists of:-

SENIOR MEMBERS – should be aged 18+. Each Senior member has the right to attend members' meetings (including any Annual General Meeting) and have important powers under the constitution; in particular, the members appoint people to serve on committees and take decisions on changes to the constitution itself;

JUNIOR MEMBERS – should be aged 17 or under. Junior members do not have any voting rights.

GENERAL COMMITTEE - holds regular meetings and generally controls the activities of the Club; for example, the General Committee is responsible for monitoring and controlling the financial position of the organisation.

2 CLUB AFFILIATION

- 2.1 The Club shall seek to remain affiliated to 'Badminton Scotland'.
- 2.2 The Club shall maintain a close working relationship with 'Live Active Sport'.

3 CLUB MEMBERSHIP

- 3.1 Membership shall be open to Senior and Junior members (see section 1.4).
- 3.2 The General Committee may for practical reasons opt to cease accepting new members or restrict/limit member numbers at all or some of the Club's sessions. In such circumstances, a membership waiting list will be created.
- 3.3 Membership will be open to those who have completed the relevant 'Membership Application Form', confirming that they have reviewed and agree to adhere to the Member/Players 'Code of Conduct'.
- 3.4 Any Member or Guest guilty of misconduct (i.e. behaviour contrary to this Constitution, the Club's 'Code of Conduct', other policies of the Club, or the standard set by Badminton Scotland) may be cautioned once or, in the case of Members, expelled from the Club by a majority decision of the General Committee. Any person expelled shall have the right to appeal to a General Committee meeting held at their request not later than two weeks from the date of expulsion.

4 FEES

- 4.1 The Committee, an Annual General Meeting and/or an Extraordinary General Meeting shall determine the fees payable by members and guests from time to time. The fees payable may consist of any combination of:
- An annual membership fee;
 - A Club Night fee and;
 - A fee for representing the Club in competitive matches.
- 4.2 In setting the fees payable by members and guests, the Committee, Annual General Meeting or Extraordinary General Meeting shall aim to ensure fees are set at such a level that the costs of operating the Club are met.
- 4.3 Fees may be differentiated by type of member. For example, fees may differ between Junior and Senior members, different fees may apply for guests (i.e. non-members attending club sessions) and fees may apply for categories of member such as students and unwaged members.

5 MEMBERSHIP CANCELLATIONS

- 5.1 Any member wishing to cancel their membership may do so in writing to the Club Secretary.
- 5.2 No fees (or portion thereof) shall be refunded to individuals who cancel their membership.

6 CLUB MANAGEMENT

- 6.1 The Club will be governed by an elected committee referred to as the 'General Committee'. This body will comprise the following roles:
- Club President (Essential)
 - Club Secretary (Essential)
 - Club Treasurer (Essential)
 - Up to nine additional ordinary members

- 6.2 The Club may also operate a Selection Committee. Where such committee is operated, its responsibilities may include:
- Suggesting a ranking of players to inform the selection of players for matches organised by the Perth & District Badminton Association, as well as other competitive matches that one or more teams representing the Club participate in;
 - Determining for which matches the rankings should be referred to when selecting players;
 - Selecting team captains for one or more teams representing the Club in competitive matches;
 - Determining how much flexibility team captains, and/or other individuals organising teams in the name of the Club, have to deviate from the rankings when selecting players.
- 6.3 The General Committee and, if applicable, any Selection Committee will each comprise of a minimum of six and a maximum of twelve members.
- 6.4 General Committee members and, if applicable, Selection Committee members, will be elected at the Annual General Meeting or Extraordinary General Meeting (if appropriate). A committee member may resign from the relevant committee at any time without notice and will otherwise hold the post until the next Annual General Meeting (or Extraordinary General Meeting, where such meeting is to include considering the re-election of that member), where they may stand for re-election.
- 6.5 Each of the General Committee and any Selection Committee require a minimum of three members to form a quorum.
- 6.6 General Committee positions which are not filled at the Annual General Meeting may be filled by election by a majority of the existing General Committee.
- 6.7 The General Committee shall agree to meet at an appropriate frequency to allow them to appropriately discharge its collective responsibility and work in the best interests of the Club.
- 6.8 Subject to section 6.9, all decisions of a committee or general meeting shall be by majority vote. The Club President will be the only member to retain a casting vote in the event of a tie.

6.9 If all of the candidates standing for election to a committee at a general meeting are elected and that would result in the number of members of such committee exceeding the maximum number of members (i.e., twelve) specified in section 6.3, the process will be as follows:

- Each member attending the general meeting will rank the candidates in order of preference (either verbally or in writing) with 1 being the highest possible rank and the lowest possible rank being the number of candidates;
- The average rank of each candidate, based on averaging the ranks provided by each member at the meeting, will be determined;
- The twelve candidates with the highest average ranks (with 1 being the highest possible average rank) will form the committee;
- Where it is impractical to complete the above process during the general meeting, the chair of the general meeting will have the discretion to either :
 - Declare that a subsequent general meeting will be called to conduct the process or;
 - Declare that the ranking of candidates will be collected at the general meeting from each member attending the meeting and that the results of that will be announced as soon as practical after the meeting.

7 ANNUAL GENERAL MEETING

7.1 The General Committee will seek to coordinate the Annual General Meeting (AGM) in September each year, or as soon as reasonably practicable thereafter but not any longer than 18 months after the previous AGM.

7.2 The AGM will consist of the following elements:

- Club President's Annual Report
- Review and approval of the Club Accounts
- Review and approval of fees
- Considering motions to amend the Constitution
- Electing the General Committee
- Any other competent business

7.3 A minimum of fourteen days' notice shall be given to all members, to include date/time/venue. While a minimum period is required, the General Committee will seek to communicate the AGM plans well in advance of the event to ensure openness and transparency.

7.4 All motions for discussion at the AGM must be submitted in writing to the Club Secretary no later than fourteen days prior to the meeting.

7.5 An AGM shall only be valid when at least three Members are in attendance or where there are less than three Members of the Club, all Members are in attendance. Each member will have one vote at the AGM but must be present to cast it. The President shall have a casting vote in the event of a tie.

8 EXTRAORDINARY GENERAL MEETING

- 8.1 An Extraordinary General Meeting (EGM) shall be called by the General Committee by its own accord or upon receipt of a formal written request from 20% of the membership, to discuss matters of pressing urgency which can not wait until the next AGM.
- 8.2 A minimum of twenty eight days notice shall be given to all members, to include date/time/venue.
- 8.3 Voting and other rules at the EGM mirror those of the AGM.

9 AMENDMENTS TO THE CONSTITUTION

- 9.1 Amendments may not be made to the Constitution except at the AGM or an EGM if it has been convened for that purpose, and then only by a two-thirds majority of those present and able to vote.

10 FINANCE AND ANNUAL ACCOUNTS

- 10.1 The General Committee is responsible for supporting the Treasurer in keeping true accounts detailing all income and expenditure of the Club. The General Committee shall be responsible for maintaining and operating the necessary bank accounts on the Club's behalf and shall conduct all financial operations in the best interests of the Club.
- 10.2 The financial year shall end on 30 July each year.
- 10.3 The clubs bank account(s) shall be opened in the name of the Club.
- 10.4 A minimum of three General Committee members shall be signatories on the Club account(s).
- 10.5 The club may receive donations, grants in aid and financial guarantees.
- 10.6 The income and property of the Club whencesoever derived shall be applied solely towards promoting the objects of the Club as set forth above and no portion thereof shall be paid or transferred either directly or indirectly to any member or members of the Club except in payment of the legitimate expenses incurred on behalf of the Club.
- 10.8 Any club expenditure requires the approval of at least one member of the General Committee. Any club expenditure over £50 requires the approval of the President, and any club expenditure over £100 requires the approval of the President and one other committee member.

11 **DISSOLUTION OF THE CLUB**

- 11.1 The General Committee, by a two-thirds majority of a quorate meeting, may decide to propose a motion to dissolve the Club. The Committee must then call an EGM, giving at least twenty eight days notice of the meeting to all Club members.
- 11.2 Alternatively, ten (or if less, all of the) members may petition the Club Secretary in writing, to call an EGM to debate dissolution of the Club. The Club Secretary must give at least twenty eight weeks notice of the meeting to all club members.
- 11.3 Voting rights as at the AGM apply.
- 11.4 If the motion is passed by a two-thirds majority, the Club is then dissolved.
- 11.5 In the event of the Club being wound up, any assets remaining upon dissolution after the payment of proper debts and liabilities shall be transferred to a charitable institution or institutions having similar objects to those of the Club.

APPENDIX 1

SELECTION COMMITTEE

This appendix to the constitution sets out how the Club's Selection Committee would operate where one has been established by a General Meeting of the Club.

Section 6 of the constitution includes what the Selection Committee's responsibilities might include and how members of the Selection Committee are appointed.

Player rankings may be required for the purposes of guiding team and team captain selections.

Any selection committee appointed by the Club will endeavour to follow a process based on transparency and fairness to all.

Any player rankings and team selections will be based on clear, objective criteria centred around individual skill, strategic partnership compatibility, and player reliability. The factors to be considered will include:

- individual technical ability, physical fitness, and tactical awareness during regular practice sessions and club nights.
- how effectively individual players communicate, cover the court, and balance other players' playing styles.
- off-court availability (e.g., timeliness of responses to invitations to play in fixtures and attending on time for fixtures)
- on-court composure (mental toughness and dependability under pressure during tight match play).

To the extent a competition has rules on who may play in a particular team (e.g., "naming" rules applied to the Perth & District Badminton League), the player rankings list will form the basis of team selections which satisfy the requirements.

Team captains (where appointed) will be chosen from the players "named" in each of the Club's teams, where "naming" is applicable.

Confidentiality

All Selection Committee discussions regarding player performance, behaviour, and selection debates must remain strictly private.

Appeals process

Players unhappy with their ranking or the process of selecting players may request formal feedback from the Selection Committee chair.

Players may lodge an appeal to the General Committee if they believe the selection policy was applied unfairly.